

Essex & Suffolk Gliding Club - Informal Incident Report

Use this form in the following circumstances:

- a) To report an incident that is not in itself serious enough to require formal completion of a full BGA or AAIB accident/incident report
- b) To report an incident that you feel may carry a lesson for others
- c) To report an incident where you were the only witness
- d) To report an incident you feel may be, or is becoming, part of a trend
- e) To make other informal suggestions regarding operational or flying safety
- f) To make anonymous reports on any safety-related matter

Please note that your reports may be notified to the BGA in an informal way so that patterns may be spotted before they become serious enough to be factors in an accident or other undesirable event. You are encouraged to report all incidents, however minor, and however specific they may be to operations at Wormingford. If you wish, your report may be made anonymously, and any names mentioned in your reports will be removed before anything is forwarded to the BGA. Please post your report into the letterbox on the wall or hand it to the club Safety Officer or to any other committee member.

Please note that this initiative is to improve safety management at the club. It is not designed to attach blame to anyone involved, and it relies on your willing support for its success. If in doubt, please ask the club Safety Officer for further advice.

Date of incident: _____

Reported by: _____ (or leave blank)

Details and/or suggestions: