

## ESSEX AND SUFFOLK GLIDING CLUB LTD

### **Minutes of Committee Meeting held on Wednesday 21<sup>st</sup> August 2013 in the Clubhouse commencing at 19.00 hrs.**

#### **Present**

Robert Godden (RG)	Chairman
Andrew Booth (AB)	Treasurer
Paul Foulger (PF)	Secretary
Mike Haynes (MH)	Technical Officer
Dick Skinner (DS)	Membership Secretary
Clive Stacey (CS)	Site Officer

#### **Apologies for Absence**

Martin Lawson (ML)	Winch Master
Jonathan Abbess (JA)	Chief Flying Instructor
Eddie Leach (EL)	Safety Officer

#### **Approval of Minutes for 24<sup>th</sup> July 2013**

The minutes were agreed unanimously by those present.

#### **Matters arising**

Lottery Funding - RG was in the process of collating information and data for inclusion in submissions. RG had been in touch with Norfolk Gliding Club who had been most helpful. It would seem that the Sport England was now continuing beyond 2013. The main emphasis of any funding was the inclusion of local communities; education and the like. **R.G.**

Loft Hatch – On-going **E.L. & C.S.**

Flat Screen TV Monitor – Following recent discussion it was deemed that the monitor in question should be sited in the briefing room. For presentations that could be made in the main clubhouse should be a larger screen. **C.S. – E.L. – M.H.**

#### **Site Officers Report**

Not much to report that hasn't been said already, just status updates.

No movement on the container front as yet. We still have Martin Lawson's contact, Jed Cole whose rough estimate of £1000 per unit could be considered. We should not opt for that route and then pull out at the last, as apparently we did before. I will chase Dave Aherne again.

I am in the process of collecting best prices for paint and sundries for building maintenance. With reference to safe storage, Ricey has suggested blocking in a section underneath the work bench in the workshop.

At the moment B&Q can provide the best prices for grounds men tools, spades, forks and rakes. Homebase have an offer on until the end of the month, slightly dearer but of a better quality.

	B&Q	Homebase	Quantity needed
Spades	7.98	8.99	3x
Forks	7.98	8.99	2x
Grass rakes	18.38	14.98	2x
Soil rakes	18.98	----	2x
Wooden shafted spade		15.98	3x
Wooden shafted forks		15.98	2x

It was suggested by those present that Wilkinson's generally have some good quality items at a fairly low price.

I have revisited the hanger gully after some rainfall; the eastern end was dry, while there was a small amount of water remaining in the middle. I recommend that we just keep it clear from debris and watch. No further action.

The new item which although was not voiced at the beginning of the year has been on my 'to do' list. This is the provision of a permanent signal square symbol of a double Rt angle cross, advising no powered aircraft landing. Martin Buildbase is offering free delivery of 60 slabs and sharp sand. Because the amount of sand needed is so near to the maximum of a 'bulk bag', if we order two and do not touch the second they will lift and refund that cost. Because of the special deal offered, we could open it out to the membership to those who wish put slabs down for their own trailers. I'm certainly up for seven at a pro rata rate. And then we may get some interested helpers for the double cross symbol. Those present agreed to ascertain the opinion of the CFI whether or not this was a definite requirement. **J.A.**

### **Winch masters Report**

In the absence of the Winchmaster there was nothing to report.

### **Safety Officer's Report**

In the absence of the Safety Officer there was nothing to report.

### **Chief Flying Instructor's Report**

Nothing significant to report.

Most will already know that Adrian, Vernon and John Kelk have now obtained their basic instructor ratings, and will be joining the instructor rota soon. Bruce Grain obtained a BI rating via his other club (Kenley), and has been cleared to instruct here, but he will not be on our rota. Congratulations to all of them.

I am trying to organise bronze-standard talks for this winter or spring, but I am struggling to find anyone to coordinate them.

We have had an instructor meeting.

## **Treasurers Report**

The Budget file this month has the usual three tabs. The first tab is the 2013 budget and also the current August status with the journal adjustments we discussed last meeting. It surprisingly shows a very similar current profit status as last month (despite many new credits and debits to most of the nominal code. Assuming we meet the budget, the profit forecast for 2013 remains the same. The status continues to suggest we are on track with regards to expected income and expense.

Also attached, as requested by Mike Haynes, is another excel file with the detail items booked under glider maintenance. As you will see, much of this is not really anything to do with glider maintenance so we might want to re-book some of this elsewhere.

The only other financial item of note is wages and the difficulties we have had recently concerning the calculation method. There is a discussion currently on-going with myself, Amy and some of the committee members and possibly also the accountants.

Following a meeting with the accountants it was agreed that in future anyone receiving pay from E&SGC would be paid the Gross figure, with tax deducted at the standard rate then the amount actually received would be the same. AB will inform anyone who has been in receipt of pay from E&SGC of this minor change.

The Directors (AB, PF and RG) had met with the accountants and the visit had proved most beneficial to both sides.

The treasurer agreed to analyse the cost benefit of commercial flying days and in particular the minimum number of flights that would make the day viable. **A.B.**

## **Secretary's Report**

Flying Weeks – the first week had taken place and the second will take place week commencing 26<sup>th</sup> August, although there will be severe limitations on Tuesday and Thursday 27<sup>th</sup> and 29<sup>th</sup> due to previously booked groups of scouts who will take priority, particularly with only 3 serviceable gliders available.

Member letter – There had been no repercussions from the recent letter sent to a member

Competition Weekend – This had gone well albeit flying only took place on the Sunday. E&SGC had won the Eastern Region Inter Club League and were now competing in the Finals at Bidford on Avon over the weekend of 31<sup>st</sup> August and 1<sup>st</sup> September

## **Technical Officers Report**

Instruments. - No progress on sourcing spare Instrumentation. Now have reported discrepancy between front and back ASI in DOA.

Electrical Installations -No great progress this month

Broadband -After replacing the router we have been experiencing low data rates and disconnect/re-syncs of the modem. After checking through the club house wiring and resolving some issues the broadband problem has been passed to BT. Currently the broadband connection is being reset, this will take some 3-4 days after which we will see if the problem has been resolved.

K6CR - No progress to report

Grob Acro - Total Energy problem was traced to insect activity inside the venturi. Having blown through TE compensation is OK now.

SF27 - Screw for tow out gear has been found but thread is stripped, do not use for now.

Pirat - Minor damage to rudder where the glider fell off of the tow out trolley. As this has a locking "R" clip it's hard to see how it can fall off. I suspect it's more likely that someone tried to remove/fit it single handed.

ASTIR KEE - Reports of undercarriage deploying (wheel down) in flight, detente in cockpit seems inadequate. No progress on this action

ASTIR HKM - ARC complete

DOA - Elevator stop for full forward is becoming rough and this can be felt in the aileron circuit. No progress on this action

DVB - The AVR 720 radio seems to have developed a low TX fault. Having attempted to swap the transceiver and discovered a mechanical tolerance problem with the cradle I resorted to a bench test of the transceiver which seems OK. Suspicion now falls on the microphones, ongoing.

Electronic Log System and IT - Some progress on the electronic log system this month, updates to code and specification. QNAP server has been installed on a temporary basis in the office and we are approaching the point at which synchronization between the log program and the main server can be trialed.

Skylaunch Speed Transducers for DOA/DVB

Students under instruction give the winch drivers the hardest problem if they fail to rotate sufficiently.

We've all seen the following:-

Student fails to rotate

Student lowers nose as speed is too high, and starts to signal too fast but which driver cannot see as the glider is coming straight for him.

Winch driver should increase the power (as glider lowered nose) but suspect launch is too fast, so does nothing  
Glider pulls off.

Those present agreed to purchase Transducers as necessary

Glider/Guider/Seeyou Mobile for KEE/HKM

One PDA + two mounts so we can use the same display in either of the Astirs.  
Existing Mio is all but useless.

Those present agreed to purchase

Replace the 2 web cams with IP Webcam.

Currently the two webcams we have are connected by USB to the PC's. This requires the two PC's to be on all of the time. Keeping these two PC's on probably costs us £120/year/PC in electricity.

If we replace the Webcams we can let the PC's go to sleep after 20 mins of inactivity, and this will pretty much pay for the replacement in a year.. Agreed to go ahead

Office PC and the new log system.

As the log system is being built for Windows 7 or latter compiling/running the Admin program on the office machine under XP adds a complication.

The office PC is running real slow so needs a clean out/rebuild. But we need to be careful of the existing Access Database.

A B had a copy of Windows 7 but I've been unable to access the disk. I've a couple of unused genuine Windows 7 discs at home but they are for 64 bit hardware.

What shall we do?

- i) Buy a new PC ---- adds the complication of Windows 8 About £400 (Without monitor/keyboard)
- ii) Buy a new Motherboard/processor/disc and upgrade the office machine, using one of my copies of Windows 7  
Motherboard/Processor/RAM Kit £150  
Disc £40  
Windows 7 £94
- iii) Install an alternative operating free system on the Office PC.

Agreed to ii). And iii).

### **Chairman's report**

Nothing of significance to report, most has been covered elsewhere in the minutes

### **Membership Secretary's Report**

Nothing startling to report.

1. One new Junior member (I'll try to remember his name before the meeting)
2. I've had a brief look at Robbie's new software and it is looking promising from the Membership point of view
3. I have still not implemented the plan to e-mail all Trial lesson and Day Course "punters" after their visit. I need to set up a system to identify them easily from the "disclaimer" sheets which currently show all visitors without defining why they were flying (GE, TL, DC or just someone's friend)
4. Rob Hart has removed his "unlicensed" caravan
5. I think I am getting the club keys situation under control, but I am unclear about the deposit situation.

Otherwise everything is much quieter than it was earlier in the year.

### **Any Other Business**

Quiz Evening – RG reported that Paul Johnson had suggested a quiz evening. This was seen as a good idea and RG was formulating questions. It was suggested that it could be held in Fordham or Wormingford Village Halls and it would be good public relations to invite people from the local community to participate. Any proceeds to go to the Air Ambulance. RG to liaise with PJ **R.G.**

Tree – Two syndicate members had requested that a tree be removed so that gliders could be taken out at the bottom end of the old trailer park. This was because of the many obstructions encountered when trying to get private gliders past the hanger and private cars parked next to caravans. This was agreed on the proviso that the tree was placed/replaced elsewhere.

Glider incident – An incident earlier in the day, which had resulted in a damaged wing to the Grob Acro iii, the pilot of which had already been written to for other reasons as stated earlier in the minutes. The general consensus that those present were of the opinion that membership should be withdrawn for this individual. It was agreed that all committee members be approached for a direct Yes/No answer before proceeding further before any further action was taken.

There being no other business the meeting closed at 21.05

### **Date of Next Meeting**

- Wednesday 11<sup>th</sup> September 2013 commencing at **19.00** hours

PF/02/09/2013 Revised