

# Essex and Suffolk Gliding Club

## Junior Sub Committee

Minutes for the Meeting of 20 May 2017, 6pm

**Present:**

George Green, Kath Ayala, Adam Ayala, Toby Brown, Chris Brown, Loess Overbury-Tapper, Xav Overbury-Tapper

**1. Apologies**

Kate Ahlner, Kristoff Ahlner

**2. Matters Arising from the Minutes of the Last Meeting (where not covered in agenda items below)**

George Green has emailed Bob Godden ref proposed changes to ages for the junior membership scheme. (Since the meeting, George has found out that this has already been agreed and minuted by the committee) extract from their minutes 12<sup>th</sup> April: The starting age for the fixed monthly price option is currently 14 - is this still appropriate in the light of the solo age now being 14 ? - answer This dates from the time when the minimum solo age was 16 and should be updated. The C'ttee decided to remove the minimum age requirement so that Junior members can participate in the scheme from the time they commence training.)

**3. Junior Social Activities**

The juniors present came up with a number of suggestions regarding social activities. They were: BBQs, excursions to other clubs, camp-overs, trips to airshows, eg Duxford, interclub leagues, excursions further afield including ridge and wave soaring clubs such as Eden Soaring or even trips to Europe. All juniors / parents / guardians reading these minutes please suggest any other social activities that they think could be of interest. We will have this as an agenda item for the next meeting for additional input from those not able to be present at the meeting and also non-committee members. The first event in the diary will be a BBQ and camp-over on Saturday 17<sup>th</sup> June after the first day of the open weekend. A BBQ normally takes place then anyway and the committee thought it would be good to extend this into a junior and parent/guardian campover with all other club members welcome too.

*Action, Loess to email junior members ref the BBQ when circulating the minutes.*

*Action, Toby to find out about upcoming Duxford airshows.*

*Action, George Green to join the Gliding Parents WhatsApp group*

**4. Membership Pack for New Joiners – log book, who's who, ground handling**

Steve Jones had advised that he and George Green worked between them to ensure that all new members receive some introductory information. The junior sub-committee felt that it would be helpful to put together a junior membership pack, including a list of items to be discussed at the next meeting. George Green advised that he would speak to Dennis Heslop regarding designing and printing a junior membership pack folder.

**5. Terms of Reference – Update from Chris B**

Chris is making a last amendment, the document will then be circulated for approval at the next meeting.

**6. Representation of Junior Sub Committee on Main Committee – Update from George G**

Both George and Loess had spoken with Bob Godden regarding this. Bob had advised that he was happy for George to attend main committee meetings where matters concerning juniors were coming up. However the sub-committee felt that they might not know when junior matters were being discussed unless they saw an agenda first. There was concern felt that if there wasn't a junior sub-committee member present at main committee meetings, items could be pushed through, concerning juniors, that didn't have junior involvement in the decision making process. Also there was concern that if there wasn't a junior sub-committee member as part of the main committee there may not be a genuine debate on junior matters. There is likely to be more discussion on this point.

*Action, George to request that agenda from main committee meetings be sent to him prior to their meetings.*

**7. DBS Checks – Update from Kath Ayala**

Kath reported back from her research with the BGA that, as of February, all instructors should have a DBS check as gliding instruction is classified as a 'regulated activity'. Kath will provide the necessary evidence of this from the BGA for further discussion as to the proposed way forward at the next meeting.

**8. Policies and Documents Relating to Conduct and Safeguarding of Juniors**

**a. What Can I Do as a Junior Member document – Update from George G**

Steve Jones revised this and George had spoken with Jonathon regarding a couple of points. The junior sub-committee have now approved this document. See point 8e below ref it's amalgamation. (Since the meeting George has found out that the in the Main Committee meeting of 12<sup>th</sup> April, the following was also minuted: Do junior members have to be solo in order to operate the launch point . - answer The C'ttee feels that a minimum requirement is necessary for safety reasons and solo is the appropriate base line. This document will need to be re visited this before publishing.)

**b. Review BGA Club Requirements for Junior Gliding Centres – Update from Chris B**

Chris presented this document at the meeting and advised that as we are junior gliding centre we need to be sure we are ticking all the boxes on this document. Many of the documents required are currently being finalised. This document will need to be reviewed over the coming meetings as the necessary documents become finalised.

**c. Code of Conduct for Junior Members & Code of Conduct for Parents / Carers of Young People – Update from Chris B**

All changes made were agreed and the final document has been approved by the junior sub-committee.

**d. Advice for Parents Concerning Young People at ESGC – Update from George G**

George has a revised version of this which will be discussed and hopefully approved at the next meeting. The sub-committee will also need to discuss how this can be made available for all parents / guardians to sign for both current and future members.

*Action, Loess to scan and circulate prior to next meeting.*

**e. ESGC Junior Membership Framework – Update from George G**

George proposed amalgamating the Junior Membership Framework and the What Can I Do As A Junior Member documents. The new amalgamation will be discussed at the next meeting.

*Action, George to send Loess the amalgamated document*

*Action, Loess to circulate above document to the sub-committee prior to the next meeting.*

**f. BGA Blue Card – Update from George G**

George Green has emailed the BGA ref this.

**9. Junior Training**

**a. Ground Handling (ground handling cards for juniors) – Update from George G**

George circulated the new Juniors Ground Training Card, which was most comprehensive. This will be used by both juniors and their parents/guardians. Sign off will be by instructors only.

*Action, George to organise the printing of this on card.*

**b. Post Solo Training, Bronze and beyond – Update from George G**

George has discussed with Jonathon the organising of lectures/talks for the bronze award. It was also noted that it would be helpful to have technical training on rigging gliders, technical matters in the hangar, etc.

*Action, George to discuss with relevant instructors / technical people the organisation of a programme of talks.*

**c. Junior Task Weekends – Update from George G**

This ended up being the discussion on Competition weekends in the point below.

**d. Junior Competition Weekends – Update from George G**

There was some discussion about the difficulties of the logistics surrounding organisation and obtaining P1s for these weekends. It was noted that P1 must be an instructor and that P2 must arrange the instructor before putting their name on the list to reserve the glider.

**10. Junior Section on Website – Update from Bradley S**

As Bradley wasn't present, this was deferred to the next meeting.

**11. Flight list etiquette – question from Loess O-T**

There had been some concern from parents that some juniors were putting the names of their friends on the flight lists for them before the friends had actually arrived on site.

George confirmed that this is absolutely not allowed and must not happen.

**12. AOB**

a. A request for help staining the outdoor garden furniture had been received from Sarah White. Any parents/guardians with nothing to do whilst up at the airfield are requested to help with this if at all possible.

b. A junior noticeboard was requested. George is to make space on the newly purchased whiteboard

*Action, Loess to send heading document for parental responsibility sheet*

*Action, George to mark up and hang the whiteboard.*

c. A reminder was noted of appropriate use only of mobile phones in the launch vehicle – ie, Flight Radar / spot the glider or weather apps, not games or messaging / conversations. Also in the minutes of the 12<sup>th</sup> April Main Committee meeting is: Could a rule be introduced to ban any use of mobile phones in the launch vehicle?

Answer The C'tee will bring in such a rule as it will reduce distraction to those involved in the launching process.

**NEXT MEETING = SATURDAY 10<sup>TH</sup> JUNE, 6PM**