

ESSEX AND SUFFOLK GLIDING CLUB LTD

Minutes of a Committee Meeting held on Wednesday 6th September 2017 in the Clubhouse commencing at 19.00 hrs.

Present

Trevor Smith (TS) Joint Safety officer
Mike Haynes (MH) Technical Officer
Paul Robinson (PR) Publicity Officer
Alan Bilby (AB) Site Officer
Jonathan Abbess (JA) Chief Flying Instructor
Steve Jones (SJ) Membership Secretary
Robert Godden (RG) Chairman
Dave Wallis (DW) Secretary
George Green (GG) representing the Junior Sub Committee
Martin Lawson (ML) Winch Master

Apologies for Absence.

Gary Morris (GM) Joint Safety Officer
Joy Chen (JC) Treasurer

Approval of minutes of meeting held on 16th August 2017

Those present agreed the minutes unanimously

Matters arising from those minutes

A) Although Joy was unable to attend this evening the committee welcomes her as the new treasurer

B) Progress or confirmation of the Junior parents running the kitchen. - ongoing
Action GG to chase

C) Sub Committee meeting / new Glider.

MH briefed the committee on the discussions held by the sub committee following the evaluation of the DG 1001 at Wormingford recently.

The minutes of their meeting are still being finalised but we are able to report that their findings are very positive.

The committee would like to thank all the members of the sub committee for all the work put in so far regarding a new training glider.

Membership Secretary's Report SJ

New Members

Welcome to:

-
- Tyler Hampson as Junior Member
- Billy Thomas, Harry Thomas and Amber Walker as Family Members.

Commercial Flying

We are now listed on Into the Blue and relisted on Virgin

Secretary's Report DW

Since publishing the minutes I have had one positive response from Steve Cocks who has agreed to be re-trained to drive the winch. I have given his details to both Brad and Doug.

General Data Protection Regulation (GDPR) is coming into force next May. Following a brief conversation with MH Norbert Eschle has added us to the Data Protection board on Trello

I have followed this up and invited Norbert to officially take on the role as our named data protection officer and I am pleased to report that he has accepted.

Action DW to arrange a meeting between RG, DW, SJ, MH and Norbert to discuss GDPR

Technical Officers Report MH

New Glider Sub Committee

The new glider sub committee has now held two meetings, the first before the DG 1001 Neo visit to Wormingford and the second following the evaluation on site.

The minutes of the first meeting have been agreed by the sub-committee and circulated to the main committee. The minutes of the second sub-committee meeting are still to be agreed by the sub-committee, and hence it would be inappropriate to circulate these at this time.

The main committee discussed the visit of the DG1001 to Wормingford, noting that almost all club members who flew the DG like it. From the instructing perspective it performed well and was capable of performing all of the exercises required in the BGA training syllabus.

Launch Point

My thanks to Mike Burcher for building two new ballast weights storage boxes. These now have compartments for all of the ballast weights and fixing bolts/studs. If you remove a weight from a glider please ensure it is returned to the box.

Launch Point Windows Action ongoing.

Computers and IT

The final few services have been migrated off of the QNAP and onto the new server esgc-s1. DHCP and DNS servers have been implemented using the Internet Software Consortium's dhcpd and bind software --- this will be invisible to most users.

The VPN has been moved onto esgc-s1, like the QNAP implementation this adheres to the OpenVPN specification.

This move will be a visible and impact some users (mostly the committee) as to enhance security we have moved the VPN from a common client key to user specific individual keys and passwords.

Log System

Unfortunately Chris Baldwin has not been seen at the club since the end of June so we may still be looking for a member with C# expertise to help Rob with updates to the Log System. Needless to say no meeting between Rob and Chris has occurred.

Changes to the launch point program carried forward:-

- i. Add active field on members, gliders so that we can reduce what is displayed to the information which is relevant.
- ii. Add categories for Remote take-offs by TMG

- iii. Fix bug which prevents instructor paying when the other pilot is on the Junior Fixed Price scheme. Flight is always zero charged.
- iiii. Fix bug which deletes P1 when you add a new member as a TL etc.
- v. Update system to work online to the SQL database removing the need to “SYNC” at the end of the day. This change is needed by the revised Record Card architecture agreed December 2017.

Changes to the Control Panel program carried forward:-

- i. Fix the bug in the Control Panel program which prevents the creation of flights in the Office (should a flight not get recorded on the laptop).
- ii. Fix Bug which causes the log sheet program to crash after new gliders are added via the Control Panel.

Electronic Record Cards.

No further progress to report this month.

IP Webcams

Nothing to report

Club Website

Nothing to report.

Glider Trailer Refurbishment

K21

Ongoing

Check the the rear near side brake which is binding a little.

This should be resolved before the trailer is moved any distance.

Grob:-

On return from Rattlesden ICL the rear nearside light was damaged. Awaiting replacement.

Sf27:-

Nothing to report

Astir's:-

A new handbrake ratchet button has been fabricated and the handbrake now functions correctly

Outstanding tasks on new Astir Trailer

1. Brakes still need adjusting.
2. New nose cone fitting – Two different Fibre Glass nose cones have been moulded one for KEE and one for HKM. These need to be finished and felted and then mounted to the existing pole/track.
3. We will use the fuselage mounted tail plane fitting from the damaged trailer. Unfortunately this cradle mounted the tail too high and it fouled on the roof. The cradle has been modified, but still needs a little work
4. New felt in the fin box to prevent damage to sides of fin.

Carried forward:-

Conduct a training session for members on how to use the old/small Astir Trailer.

Organise with the volunteers for trailer maintenance.

K6

In K13 trailer no progress.

Glider Instrumentation

As previously I have not yet had time to build the circuit boards for the remote power switching modules. Without the active components of the power switching module, HKM, KEE and KMT radios are only powered from Battery 1. This is regardless of the position of the Master Switch.

Testing of the ageing pneumatic instruments has not progressed this month
Ongoing.

Gliders

K21

New rigging tools have been purchased. These have been received and are stored in the normal place in the cupboard in the hanger --- its a blue not orange bag.

Carried forward:-

Chip on Nose

Damage around winch hook

Compression damage to the underside of the starboard wing.

Date to be arranged with John Gilbert for these repairs in the near future .

Grob Acro

When removing a large quantity of grass from the Grob Main Wheel faring it was discovered the hydraulic brake hose in is poor condition. Carried forward from the ARC is a slightly suspect Brake Master Cylinder, both of these items will be replaced in the near future. The Brake Master cylinder is obsolete but there is an approved modification/kit to replace with a different type, this has been ordered from lindner.

Carried forward:-

Radio as above

SF27

The repair to the SF27 rudder has been completed and the aircraft returned to service for a few weeks.

At this time it is again unserviceable with a broken spring in the winch hook

ASTIR HKM

HKM has a new hole in the wing tip where it was caught by a hanger dolly as the K13 stored on the club house side of the hanger was moved in.

Please be careful when moving gliders in and out of the Hanger. As a new policy I would like to see a minimum of 4 people involved with any packing/unpacking activity. This will enable all 4 points: nose, tail, and wing tips to be individually watched.

If you cannot find 4 people please do not move anything.

Carried forward:-

Radio as above

Repair hole in wing tip

ASTIR KEE

Carried forward:-

Radio as above

Polish out scrapes on canopy

The ARC dates for DOA and DVB are 12/3/18 and 2/2/18 respectively, it is my intention to move these before the end of the year 2017, this will avoid pressure on inspectors/workshop during the winter months.

At the same time as the ARC inspections we will address the maintenance items below, and probably perform the radio upgrades. This will inevitably result in some outages for these gliders during the autumn period.

DOA

Carried forward:-

Tail Plane play

Crack in rear instrument panel mount

de-lamination in port aileron

Fabric unglued from top of rib 1 in port wing.

DVB

Carried forward:-

Tail Plane play

Play in the drag pins

loose Trim tab operating arm

K6 DRD

Nothing to report

Chairmans Report

Firstly, welcome to Joy Chen who has accepted the invitation to join the Committee in the post of Treasurer. I'm sure that her professional expertise will be of great benefit to the Club.

Joy takes over from Ken Ward who decided for good and valid reasons to stand down and I would like to record thanks for the valuable contribution he has made.

Centre of attention and the subject of much positive discussion is the possible ordering of a new glider. This is more appropriately dealt with by the sub-committee report.

Site Officers Report AB

Nothing to report this month

Winch Masters Report ML

Nothing to report this month

Safety Officers Report TS

Gary has checked the batteries on the defibrillator and is sourcing replacements from Amazon at approximately £20.00.

He is also checking out First Aid kits. The thinking is to have one in the clubhouse, one in the MT shed, one in the launch point and one in the main workshop. With current requirements for First Aid kits, this should not amount to a major spend (we'll keep the bookkeeper posted).

Gary is also updating the emergency procedures document at the moment.

I am talking to Lasham to find out who does their K21 safety cushions. Unfortunately the guy I need to speak to hasn't been there when I have phoned, but he should be getting back to me shortly.

CFI's Report JA

For those that have not noticed: An updated version of the instructor Manual can be downloaded from here

<https://members.glidering.co.uk/library/pilot-training/bga-instructor-manual-2/>

or

https://members.gliding.co.uk/wp-content/uploads/sites/3/2017/08/IC-MANUAL-July2017_Ver-4.pdf

Nothing else to report.

Treasurer's Report

- Treasurer handover in progress.
- Rest of year forecast on P&L accounts, cash flow forecasting and budget planning (including new purchases)
- Fixed asset register by end of year
- Draft payment terms on trade creditor, expect to implement in the last quarter of the year

Publicity officers Report PR

The committee would like to congratulate George Green, the ESGC Inter Club League team captain, for leading the team members to a successful Eastern Region competition. As winners the ESGC team attended the national final held at the Cambridge Gliding Centre during the weekend of 2/3rd. of September. Two days of competition ended with ESGC joint second with Upavon Gliding Club, The Gliding Centre from Husbands Bosworth, the winners, were fortunate enough to field the current world open class champion. All ESGC team members and crew are to be congratulated for raising the profile of the ESGC within the gliding community.

Congratulations to Kristoff Ahlner on a good showing in his first national juniors competition.

Any Other Business

ML suggested that next year we should organise a lot more corporate evenings stating that Dennis has a database of suitable companies and contacts, but they need contacting now so they can put the idea to their employees.

RG suggested that we could use the income to provide funds for a certain purpose, maybe a trailer for the new glider.

Action RG to speak with Dennis.

There being no other business to discuss the meeting closed at 20.25 Hrs

The next meeting is on Wednesday 11th October 2017 commencing at 19.00 hrs. in the clubhouse.