

ESSEX AND SUFFOLK GLIDING CLUB LTD

Minutes of a Committee Meeting held on Wednesday 10th January 2018 in the Clubhouse commencing at 19.00 hrs.

Present

Paul Robinson (PR) Publicity Officer
Alan Bilby (AB) Site Officer
Jonathan Abbess (JA) Chief Flying Instructor
Robert Godden (RG) Chairman
Dave Wallis (DW) Secretary
George Green (GG) Representing the Junior Sub Committee
Martin Lawson (ML) Winch Master
Gary Morris (GM) Joint Safety Officer
Joy Chen (JC) Treasurer
Steve Jones (SJ) Membership Secretary
Trevor Smith (TS) Joint Safety officer
Mike Haynes (MH) Technical Officer. (attending via Skype from the USA)

Apologies for Absence.

None

Andy Sanderson The meeting started with a presentation by Andy Sanderson regarding the Duty Pilot survey he recently carried out. This was quite an in depth presentation with some very interesting results. Andy has made some suggestions for improvements which the committee will look at and discuss at the next meeting.

Our thanks to Andy for what must have been a time consuming exercise and for sure will improve the role of Duty Pilot.

Approval of minutes of meeting held on 13th December 2017

Those present agreed the minutes unanimously

Matters arising from those minutes

A)Commercial flying. Andy Winton attended the meeting with an offer to handle the administration of the commercial flying.

Eventually this will evolve into a fully automated website and John Wells and MH have looked at purchasing an off the shelf program but this will only deal with on-line vouchers and will need modification to handle on the day purchases. There will also need to be a method of catering for un-flown vouchers due to weather conditions etc.

SJ said he currently speaks with Lyn Bone weekly to keep the calendar up to date and there is a lot to do before the system can be fully automated. RG said we will need to run the old system while introducing the new.

MH said there will need to be a lot of testing with dummy bookings to iron out the wrinkles.

Kaz runs the Group Flying very successfully but it needs marketing, and AB asked Andy Winton if he would incorporate the marketing within his role which he agreed to do.

It was agreed that Joy would arrange to refine a modus operandi with Andy and Cath and to agree the timeline for phasing in any revised arrangement that may be agreed by the committee

B) Paul Foulger had asked the committee to fix a date for the introduction of the new booked flying charges- it was agreed 1st April.

C) A big thank you to David Wilde who has stepped up and offered to run the Kitchen. This is very good news for the club, David is local and passes the club daily and will take over the buying, labelling, stock checks etc.

D) Perkoz. At the time of the meeting we had still not had the Draft Purchase Agreement from Aviontech / SZD. MH will chase them up.

Membership Secretary's Report SJ

Data Protection

Norbert has asked that we modify the process for recording the voucher flying disclaimers so that we have one sheet per customer. This should be removed from the clipboard pad as soon as it has been signed and put in a secure place.

I have designed a new form and these are already in place in the launch point box. Spare copies in the red box in the clubhouse.

Norbert recommends a secure letterbox in the launch point for completed sheets. I can purchase one of these for around £20 and will proceed to do so if nobody objects.

Secretary's Report DW

Nothing of significance to report.

Technical Officers Report MH

No Report this month as MH is in the USA but he did mention that DOA needs a Crack test on part of the steel structure.

Chairmans Report RG

Nothing of significance to report other than we need to seek advise regarding process of the TMG planning review at the end of the year, and he has announced his intention to stand down as chairman as from the AGM

Site Officers Report AB

The flooring to the Male toilet and the small section in the lobby area is yet to be replaced to match that in the Ladies due to lack of response from contract so this will be actioned asap and if there are members with knowledge of any flooring contractors please feel free to contact me.

Unfortunately the roof leak to the shower has caused wet rot to a section of the rear wall which has now been repaired..

The farmer has now levelled and seeded the West end 150m runway extension and we have carried some stone picking but more will be needed in the spring.

The farmer has also completed the winch track at the end of the extension and we are pretty confident that we should achieve 3k launches in favourable conditions which will be fantastic and much more than other clubs can do! This should make winter flying much more attractive and lucrative to the club.

Winch Masters Report ML

- Routine maintenance of the English winch is an ongoing process part of which has included the replacement of the gearbox fluid, sump gasket and filter.
- The construction of the new gang mower storage shed is ongoing and many thanks to the members who helped put the roof on!
- Following the agreement at the 5 year planning meeting for the purchase of a new spare gearbox I have obtained a quote (£1563+vat) and would ask the committees permission to go ahead. *This was agreed by the committee.*

Safety Officers Report TS

Only two things to report this month.

Tim will service the Parachutes on 15th & 16th February. Anyone wanting a chute repacked can add their names to the list in the clubhouse near the phone and leave payment of £30 with the chute.

The Cushions for the K21 are currently being made.

CFI's Report JA

The wet runways have required use of the track for landing which has slowed down the launch rate. The addition of a North-Easterly wind has stopped us launching.

When landing on the track at the East end, please use the Western end of the gas compound and winch hard-standing as the reference point, touching down to the West of that. If landing in the opposite direction (09) then please try to stop at, or before that same point.

Treasurer's Report JC

Nothing of significance to report.

Publicity officers Report PR

Nothing to report this month other than the Morgan Club has been invited to the open weekend and the BGA simulator is booked but awaiting confirmation

Junior's Officer Report GG

Nothing to report this month

Any Other Business

- A) JC Utility Warehouse update - we will wait for MH to return before switching over the phone line and Wi Fi. Utility Warehouse will pay off our contract with EE for the launch point Mobile Phone with no cost to us when we switch to them. ***DW to acquire the PAC code.***
- B) RG has had an offer from Paul Rice to assist in the update of the club constitution to be put to the vote at the next AGM. ***The Committee is pleased to accept his offer.***

There being no other business to discuss the meeting closed at 21.40 Hrs

The next meeting is on Wednesday 21st February 2018 commencing at 19.00 hrs. in the clubhouse.